**Leadership Feedback**

**ChEn 376**

Consider the following description of leadership and notice how many of the qualities are closely related to teamwork.

*Leadership Qualities of a BYU Chemical Engineer*

A BYU chemical engineer is a leader in a globalized society because he/she:

* Is reliable and can be counted on to accomplish tasks in a manner that exceeds expectations.
* Takes initiative rather than waits for assignments.
* Develops a vision in his/her scope of responsibility.
* Identifies problems *and* solutions.
* Understands the personality traits of self and others and can work with others in accomplishing tasks.
* Is culturally sensitive and works effectively with people from diverse backgrounds.
* Takes time to evaluate personal performance as a team member and improves when needed.
* Gives honest feedback to others and helps them succeed in their responsibilities.
* Receives criticism and makes changes where appropriate.
* Follows as well as leads.
* Demonstrates a good attitude on life and is pleasant to work with.

**In light of this description of a leader, do the following:**

**Leadership Review:**

1. Provide each member of your team with a written statement (via email) describing at least two *teamwork*/*leadership* strengths he or she possesses.
2. Provide each member of your team with a written statement (via email) describing at least two aspects of *teamwork*/*leadership* where improvements are needed.

**Leadership Report:**

1. Based on the comments of your group members from the Leadership Review, create an *email (not an attachment)* to the instructor that contains the following information:
   1. Outline each strength and weakness provided to you by your teammates.
   2. Select at least one of the weaknesses and develop a goal to improve in that area during the next lab experience (likely UO Lab next semester). Note that you will be graded at the end of the next lab on your efforts to achieve the goal.
   3. If applicable, describe your efforts to achieve the goal you previously set based upon the feedback from a prior team project (from 374 or 273).
   4. If you have any serious concerns about one of your teammates that you want to share with the instructor anonymously, please include the comments on your feedback document.
2. Email the completed feedback document (strengths, weaknesses, goals) to your instructor. **Use the following Subject Line:** *Lastname, First Name, Leadership Report*.